



Ohio Architects Board Ohio Board of Landscape Architect Examiners

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FOR IMMEDIATE RELEASE

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Date: June 1, 2012

Architects Board Announces Revisions to Sealing Process

The Ohio Architects Board announces that sealing procedures for Architects have been modified effective July 1, 2012.

Beginning in July, architects must include their printed name, license number and license expiration date below the seal when stamping drawings or other documents.

It is not required or necessary to purchase a new seal. The new information can be incorporated into the title block.

The Board anticipates that architects will be less likely to practice on a lapsed license when they are required to include the license expiration date on the title page. In addition, requiring a printed name below the seal will eliminate problems with legibility and identification of the licensee.

Example:



**John Doe, License #00000
Expiration Date 12/31/2013**

As a reminder:

- All documents prepared by the licensed architect shall be sealed.
- Only the title sheet of a set of plans must be signed and sealed.
- Corporate or firm seals are not permitted in Ohio.
- Only one name may appear on a seal.
- The signature appearing over the tips of the seal may be "wet" or electronic.
- Seals may be electronic, metal embossed or rubber stamp.

A copy of the seal rule and Frequently Asked Questions about seals and sealing can be found on the Ohio Architects Board website at <http://arc.ohio.gov/SealsSealings.aspx>